



Roswell Public Library Board

March 23, 2017 at 4:00pm

Bondurant Room at Roswell Public Library
301 N. Pennsylvania Avenue

Board President: Magil Duran

Board Members: Judy Armstrong, Patti
Bristol, Michelle Hembree, Linda Madrid,
Lewie Montgomery, and Alyssa Rogers

Staff Coordinator: Matthew Gormley

- A. Call to Order**
- B. Roll Call**
- C. Approval of Agenda**
- D. Approval of the Minutes**
 - 1. Consider approval of the January 26, 2017 meeting minutes
 - 2. Consider approval of the February 23, 2017 meeting minutes
- E. Non-Action Items**
 - 2. Interim Director's Report
- F. Regular Items (Action Items)**
 - 3. None
- G. Other Business (Non-Action)**
 - 4. Public Comments
- H. Adjourn**

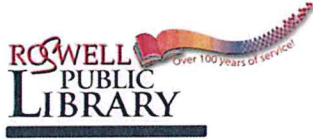
Next Meeting: April 27, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted:
March 16, 2017



Roswell Public Library Board

January 26, 2017 at 4:00pm
Bondurant Room at Roswell Public Library
301 N. Pennsylvania Avenue

Board President: Magil Duran
Board Members: Judy Armstrong, Patti Bristol, Michelle Hembree, Linda Madrid, Lewie Montgomery, and Alyssa Rogers
Staff Coordinator: Matthew Gormley

DRAFT

Call to Order

The regular meeting of the Roswell Public Library Board was called to order at 4:00pm by President Magil Duran.

Roll Call

Members present: Magil Duran, Judy Armstrong, Lewie Montgomery, Linda Madrid, Michelle Hembree, and Alyssa Rogers. Absent: Patti Bristol. Staff present: Matthew Gormley, Interim Library Director; and Kay Carrasco, Recording Secretary.

Approval of Agenda

Mr. Duran called for approval of the agenda. Dr. Armstrong moved to approve; Mr. Montgomery seconded, and the motion passed by unanimous voice vote.

Approval of the Minutes

Mr. Montgomery moved that the minutes be accepted as presented; Ms. Hembree seconded, and the motion passed by voice vote.

Non-Action Items

Interim Director's Report: In addition to his written report, Mr. Gormley reported that the position of Library Director is still not filled. One candidate was interviewed by Skype earlier this month and another will be interviewed the day after this meeting. No further information or timeline has yet been announced.

On the 2018 budget, the City Council has approved a timeline and due dates for various portions of the process; at this time they are working on major capital items and developing the priorities for those. (Library: Re-point exterior stone work; re-seal all

windows [there are leaks]; and eventually the entire building needs to be recarpeted.) There has not as yet been any instructions to reduce the Library's total budget from 2017 levels, so we are preparing a budget as close to zero increase as possible, though there is some shifting as we discover lines which this year are running over or under estimated expenditures.

Regular Items (Action Items)

There were no action items.

Other Business (Non-Action)

There were no public comments, and no further business brought before the board.

Ms. Carrasco handed out the updated Library Board Manuals to those members who had not yet picked them up.

Adjournment

Mr. Montgomery moved that the meeting be adjourned. Ms. Bristol seconded. The motion passed by unanimous voice vote and the meeting adjourned at 4:10pm.

Next Meeting: February 23, 2017

Magil Duran, President



Roswell Public Library Board

February 23, 2017 at 4:00pm
Bondurant Room at Roswell Public Library
301 N. Pennsylvania Avenue

Board President: Magil Duran

Board Members: Judy Armstrong, Patti
Bristol, Michelle Hembree, Linda Madrid,
Lewie Montgomery, and Alyssa Rogers

Staff Coordinator: Matthew Gormley

DRAFT

Call to Order

In the absence of President Magil Duran, Vice President Michelle Hembree called the regular meeting of the Roswell Library Board to order at 4:00pm.

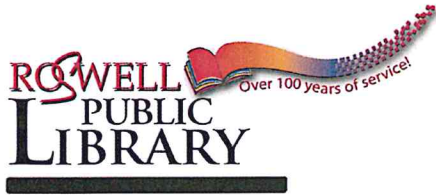
Roll Call

Members present: Michelle Hembree, Linda Madrid, and Alyssa Rogers. Absent: Patti Bristol, Magil Duran, Judy Armstrong, and Lewie Montgomery. Staff present: Matthew Gormley, Interim Library Director; and Kay Carrasco, Recording Secretary. A quorum was not present.

At 4:14 Ms. Hembree declared the meeting cancelled for lack of quorum. No business was conducted.

Next Meeting: March 23, 2017

Michelle Hembree, Vice President



March Report

Building

The Library had a sewage backup, which left an inch of raw sewage in the boiler room. The city responded fast to this problem and cleared the drains. They also cleaned out the boiler room.

Personnel

Amanda Davis celebrated eleven years with the library in March.

Kay Carrasco celebrated six years with the library in March.

Training

Claire Gutierrez attended the "Women Who Rock: Past and Present" webinar.

Rebecca Clewell attended a Public Liability class with the city and Natasha Yates attended Defensive Driving training with the city.

Classes, Tours, School Visits, Outreach

Claire Gutierrez and Crystal Harkness went to Nancy Lopez Elementary School on the 2nd for a program on Dr. Seuss for K – 5th grades.

We also have a tour for 30 pre-kindergarteners scheduled on the 17th.

Other

Value of Services Used at the Roswell Public Library – FEB 2017

Monthly Use	Library Services	Value of Services
4,902	Adult Books Borrowed	\$137,011
583	Young Adult Books Borrowed	\$16,295
3,997	Children's Books Borrowed	\$79,740
2,251	Paperback Books Borrowed	\$22,487
88	Magazines Borrowed	\$348
2,306	DVDs Borrowed	\$57,535
436	CDs Borrowed	\$8,716
684	Audio Books Borrowed	\$54,686
319	eBooks Borrowed	\$8,916
25	Meeting Room Use per Hour	\$1,250
48	Adult Programs Attendance	\$480
0	Young Adult Programs Attendance	\$0
221	Children's Programs Attendance	\$2,210
5,412	Computer Use (Avg 1 Hour/Person)	\$64,944
16	Scanner/Microfilm Reader (By Session)	\$160
6,090	Database Searches	\$121,496
1,026	Reference Questions Asked	\$10,260
	Total Value	\$586,534

Value of Services Used at the Roswell Public Library - Year to Date

Year To Date	Library Services	Value of Services
40,083	Adult Books Borrowed	\$1,120,320
5,521	Young Adult Books Borrowed	\$154,312
34,049	Children's Books Borrowed	\$679,278
21,715	Paperback Books Borrowed	\$216,933
620	Magazines Borrowed	\$2,449
23,031	DVDs Borrowed	\$574,623
3,676	CDs Borrowed	\$73,483
5,665	Audio Books Borrowed	\$452,917
2,910	eBooks Borrowed	\$81,335
265	Meeting Room Use per Hour	\$13,250
424	Adult Programs Attendance	\$4,240
5	Young Adult Programs Attendance	\$50
2,782	Children's Programs Attendance	\$27,820
51,892	Computer Use (Avg 1 Hour/Person)	\$622,704
256	Scanner/Microfilm Reader (By Session)	\$2,560
52,981	Database Searches	\$1,056,971
8,470	Reference Questions Asked	\$84,700
	Total Value	\$5,167,945



301 N. Pennsylvania Ave.
Roswell, NM 88201
(575) 622-7101



Adult Class: Getting to Know Social Media – Are you wanting to learn more about social media or having trouble setting up your own profiles on top social media sites? We will be discussing 4 popular social media websites and apps and how to sign-up as well as navigate these select sites. Registration is required. Sign up at the Reference Desk.

Teen Job Boot Camp: Learn how to create a resume and fill out job applications; how to act and dress for an interview; and what to do when you get the job. Professionals will be available to do mock interviews. Ages 15-19. *Not a hiring event.*

March 29** – Zentangles, ages 6+. Zentangles are an easy-to-learn, relaxing, and fun way to create images by drawing structured patterns. Come and enjoy this creative, stress relieving activity!

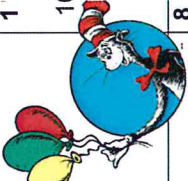

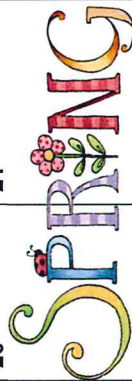
March 30** – Let's Get Animated! ages 6+
Session 1 - Learn the basics of animation by designing your own storyboard and creating a flipbook movie.

Session 2 – Learn more about animation by creating your own storyboard and stop-motion movie. A smartphone or tablet with USB cable connection is required to participate.

March 31** – Glow Painting, ages 6+
Why paint in a bright room when you can paint in the dark and watch your creations come to life? Enjoy this cool and creative painting program in the dark! Program will include black lights so those with certain light sensitivities please be advised.

March 2017

Check our catalog, renew your materials, download eBooks, or access online resources on our website : <http://roswell.gov/405/Roswell-Public-Library/>

Sunday 2 pm – 6 pm	Monday 9 am – 9 pm	Tuesday 9 am – 9 pm	Wednesday 9 am – 6 pm	Thursday 9 am – 6 pm	Friday 9 am – 6 pm	Saturday 9 am – 6 pm
			1 Story Time* 10:00am and 3:30pm Dr. Seuss	2	3	4 Story Time* 2:00pm Colors Social Media Class 10-11:00am Job Search Boot Camp 2-4pm Bondurant Room
5	6 <div>Seating space is limited by the Fire Marshall. First come, first served for all programs.</div>	7 Between the Lines Adult Coloring 5:30-7:00pm	8 Story Time* 10:00am and 3:30pm Pancakes	9	10	11 Story Time* 2:00pm eBooks RPLmakers: littleBits 3:30-5:00pm
12	13	14	15 Story Time* 10:00am and 3:30pm Green, Green, Green	16	17	18 Story Time* 2:00pm Artists and Art! (Youth Art Month) 
19	20	21 	22 Story Time* 10:00am and 3:30pm Spring	23	24	25 Story Time* 2:00pm Spring
26	27	28 Brick by Brick 5-6:30pm All Ages Bondurant Room	29 Story Time* 10:00am and 3:30pm Birds and Bunnies 4:30-5:30pm Zentangles** Malone Room	30 Let's Get Animated!** 10:30-11:30am and 2:00-4:00pm Bondurant Room	31 Glow Painting** 10:30-11:30am Bondurant Room	<div>*Must arrive within the first 15 minutes of program to participate in crafts.</div>

****Registration required
for Spring Break
Activities – begins March
18th**